

## DBA Job Description

### *Production Database Administrator*

#### Position Summary:

This is a Microsoft SQL Server DBA role largely responsible for providing operational database services to the company. We are looking for a proven highly competent and highly motivated SQL Server DBA in this role.

Some of the primary responsibilities of this role include:

- Managing SQL Server instances in a virtualised environment
- Managing customer databases in a Production environment
- Managing Kneat production databases
- Performance Tuning and Optimisation (PTO)
- Managing High Availability of SQL Server databases
- Managing database backups and disaster recovery
- Resolving database related incidents
- Automation of operational tasks
- Developing operational policies, procedures, controls and standards
- Helping Developers to improve database performance

#### Position Requirements:

We are looking for a person that has:

- 5+ years of experience with Database Administration for Microsoft SQL Server
- Bachelor's degree in computer science or other relevant discipline
- Experience in troubleshooting and resolving database problems
- Experience in Performance Tuning and Optimization (PTO), using native monitoring and troubleshooting tools
- Experience with backups, restores and recovery models
- Knowledge of High Availability (HA) and Disaster Recovery (DR) options for MSSQL Server
- Experience in implementing operational automation using scripts
- Knowledge of indexes, index management, and statistics
- Good knowledge of T-SQL and scripting (including PowerShell)
- Experience working with Windows server, including Active Directory and proper disk configurations in a virtualised environment
- Good communication and documentation skills are essential

Preferred candidates would also meet the following criteria:

- Involvement with the MSSQL Server Community
- Certification is a plus; MCTS, MCITP, MVP
- Knowledge of Amazon Web Services is a plus
- Knowledge of SQL Server Reporting Services (SSRS) is a plus

Experience with the following would be beneficial:

- Windows OS configuration
- Amazon AWS
- Microsoft Internet Information Services (IIS)
- Microsoft Distributed Transaction Coordinator (MSDTC)